



Interpreter Timesheet

- Please complete the timesheet in BLOCK Capitals and ensure that all information is supplied.
- The timesheet must be signed by the client and the interpreter.

Booking Details

Interpreter's Name:			
Clarion Booking Reference:			
Date of Booking:			
Booked Start Time:		Actual Start Time:	
Booked End Time:		Actual End Time:	

Interpreter Declaration

I declare that the information given is correct:

Signature: _____

Date: _____

Client Declaration:

I declare that the actual start and end times as shown above are correct. I understand that I and/or the company cannot rebook/introduce the interpreter directly or to a third party. This should only be done via Clarion Interpreting Ltd.

Name(Printed): _____

Position: _____

Signature: _____

Date: _____